



RENTAL AND PRODUCTION CONTRACT

Payment Terms: 50% Deposit of entire proposal amount due at signing. Remaining balance is due 15 days after receipt of invoice.

Payments and Deposits: When a credit card or credit card number has been presented or submitted to AVP for this order, whether by phone, fax, internet, or in person, this credit card shall be used for rental reservation guarantee, cancellation charges, payment for the rental, rental labor or services, and any applicable taxes. The credit card shall also be used for security deposit for payment guarantee to settle any charges for equipment damage, loss, excessive cleaning, or late return. Presentation of the charge card or card number to AVP authorizes AVP to process charges to this credit card for all charges and fees incurred for this order. In the event the security deposit or card credit limit does not cover damages or the Client's breach of this Agreement, the Client is still fully responsible for these charges and AVP may pursue any and all legal and equitable relief available. If there are any discrepancies regarding any credit card charges, Client agrees to contact AVP management to attempt to resolve the discrepancy. Client also agrees to notify AVP in writing via fax to 708-845-5506 at least two business days before initiating a chargeback with their credit card issuer. Client agrees to reimburse AVP the sum of \$200.00 as reimbursement for administrative time required in responding to the chargeback should the Client fail to make the notifications detailed in this paragraph. Additionally, the Client agrees to reimburse AVP \$200.00 for each credit card chargeback initiated by the Client that is later overturned with the original charges being reinstated to AVP.

Loss of Discount: Account balances not fully paid within payment terms will forfeit all discounts.

Cancellation: Cancellation requires immediate payment of 75% of this proposal unless written cancellation is received 72 hours before shipping. Any order cancelled after shipping requires 100% payment. All cancelled orders are required to pay any direct pre-production expenses incurred by AVP in advance of your event. All cancelled orders must be confirmed by AVP via e-mail or fax.

Late Fee: Any payment over 45 days is subject to a 5% late fee. Any payment over 60 days is subject to a 10% late fee.

Security: The client is responsible for security. The client shall be responsible for supplying the necessary event security from a licensed and bonded security company for all hours that the AVP crew is not hired to be present at event location.

Rental Equipment: AVP and its technical crew will do the utmost to make certain all rented and required equipment works properly for your event. AVP will do everything it can to mitigate technical issues with rented equipment and replace any malfunctioning equipment as needed to perform our services. Equipment failure can happen; AVP will not be held financially responsible for equipment failure or any repercussions due to equipment failure of any kind on show site. This includes but is not limited to technical failure of projectors, computers, lighting systems, audio systems, wireless microphone interference or failure, electrical power surges or outages. If AVP uses subcontractors to fulfill any equipment and technical labor requirements, any liabilities of any nature lie with the subcontracted companies and no liability for any reason will be accepted by AVP or its employees.

Recorded materials: AVP and its technician staff do the utmost to deliver your recorded material in complete and uncompromised condition. AVP will not take responsibility for any financial repercussions due to any recorded material (video, audio or otherwise) not done to client's satisfaction. Including but not limited to recording failure, quality or noise on recordings, missing segments of material or any other issue that prohibits these recorded materials from being re-sold or used for any other reason by client. If AVP uses subcontractors to fulfill our equipment and technical labor requirements, any liabilities of any nature lie with the subcontracted companies and no liability for any reason will be accepted by AVP or its employees.

Labor Rates: The labor specified, if any, is an estimate only. All labor is based on actual hours worked. Any labor additions, changes, over-time charges, double-time charges, and labor credits will be reflected on the final invoice. A list of all labor rates and rules is available at your request. All applicable union labor rates are in accordance with local jurisdictional requirements and minimums. When and as required, AVP is required and will adhere to the prevailing union rules guiding labor requirements.

Insurance: Client is required to obtain insurance coverage against all loss, damage, personal injury, and property damage. Client is responsible for any theft, damage, or loss of the equipment. Client is responsible to pay the rental rate until AVP is fully satisfied.

Exclusions: Unless specified, this proposal does not include: 1) Union labor 2) Permits / Fees 3) Security 4) Electricity 5) Scaffolding, platforms, lifts, or staging 6) Ground transportation fees 7) Hotel fees or charges

Terms and Conditions: Client agrees to abide by and be bound by all provisions of the AVP Terms and Conditions Form and understands that the terms and conditions contained therein are contractual. Complete AVP Terms and Conditions form can be found at www.avproductions.com under "Contact Us".

Company Name: _____

Signature: _____
(Authorized Representative)

Print: _____

Date: _____